

RFQ: IA-40
RFQ Title: 2025 – Internal Audit Power BI Analytics
RFP Title: Internal Audit Services
Issue Date: September 10, 2025

Eligible Prime Proposers

Baker Tilly US, LLP

CliftonLarsonAllen LLP

Ernst & Young LLP Inc.

PwC US Consulting LLP

PROJECT REQUEST FOR QUALIFICATIONS (“RFQ”)
CONSULTANT INSTRUCTIONS

RFQ: IA-40

RFQ Title: Internal Audit Power BI Analytics

RFP Title: Internal Audit Co-sourcing Services

Issue Date: September 10, 2025

Due Date: September 22, 2025

Your firm is invited to submit a quotation to the Long Island Power Authority (“LIPA”) for the above-stated project in accordance with the requirements of the attached Project Request for Qualifications-Scope of Work (“SOW”) document.

Please respond to the attached Project Request for Qualifications Proposal Requirements- to provide your firm’s response.

Submission:

Long Island Power Authority (LIPA) has an e-Procurement platform called Bonfire. All RFQ submissions must be uploaded electronically to <https://lipower.bonfirehub.com>. Late proposals will not be accepted, nor will additional time be granted to any individual Contractor. For a quick tutorial on how to upload a submittal, visit: [Vendor Registration and Submission](#).

Addenda:

If, at any time, LIPA changes, revises, deletes, clarifies, increases, or otherwise modifies this RFQ, LIPA will issue a written Addendum to the RFQ, which will be uploaded to the Bonfire portal.

Questions shall be submitted in writing using the Bonfire platform no later than the written questions deadline. Questions submitted after the deadline may not be answered. Proposers should rely only on written statements issued through the Bonfire platform.

The list of questions received with answers will be provided to all consulting firms who have been solicited via this Project RFQ, via Bonfire.

LIPA will not accept quotations received after the due date. LIPA reserves the right to reject quotations that are incomplete.

This project will be performed on the basis of: ____Fixed Price; **X** Time & Material

No work is authorized to commence without written authorization from the responsible LIPA Department Head. The Department Head responsible for the Project RFQ is Carrie Meek Gallagher, Chief Executive Officer.

PROJECT REQUEST FOR QUALIFICATIONS - SCOPE OF WORK

RFQ: IA-40

RFQ Title: Internal Audit Power BI Analytics

RFP Title: Internal Audit Co-sourcing Services

Issue Date: September 10, 2025

Due Date: September 22, 2025

Scope of Work (“SOW”) Summary: The Long Island Power Authority (LIPA) is issuing this request for qualifications to secure professional services to provide Internal Audit services by performing data analytics using Microsoft Power BI and explaining to the LIPA Internal Audit team how the analytics were developed. The LIPA Internal Audit team will supply the relevant data and will incorporate the Power BI analytics into their audits and projects. The vendor will be expected to suggest additional uses of Power BI relevant to the audits and projects.

These services will require approximately 50 hours from the vendor over the course of the year. These hours will be scheduled for mutually agreed-upon times. The vendor should provide materials that will enable the Internal Audit team to further develop their skills in Power BI independently.

LIPA has a Second Amended and Restated Operations Services Agreement (“2nd A&R OSA”) with PSEG Long Island for the management and operation of the Transmission and Distribution system owned by LIPA. The 2nd A&R OSA entrusts PSEG Long Island with broad responsibilities in the capital improvement, operations, and maintenance of LIPA’s transmission and distribution systems.

Power BI analytics should include, but not be limited to, analyzing relevant data to:

- Identify unusual patterns, anomalies, or duplicate transactions
- Perform trend analysis
- Build dashboards relevant to each audit or project that drill down to transaction-level details
- Build DAX measures to check compliance with policy and/or regulatory thresholds
- Utilize best practices for data security

Schedule of Events:

RFQ IA-40 issued on: **September 10, 2025**

RFQ due date for questions: **September 12, 2025**

RFQ response due date:	September 22, 2025
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RFQ anticipated award: **Immediately**

Anticipated start date for awarded firm: **Fourth Quarter 2025**

Project duration estimate: **8-10 weeks**

Terms:

The project is targeted to commence in the fourth quarter of 2025. The selected consultant will be paid time and materials in accordance with the firm's contract with LIPA.

Project Review Factors:

The following factors will be considered in selecting a consultant for this RFQ:

- 1) the extent to which the response demonstrates an understanding of the SOW, including examples of similar services provided to other utilities.
- 2) the depth of experience of the proposed consulting personnel with the SOW requirements and the bench strength of the proposed consulting personnel to deliver service when one or more consultants are unavailable.
- 3) Overall organization, completeness, and quality of the proposal, including cohesiveness, conciseness, clarity of response, and demonstrated understanding of LIPA.
- 4) hourly rates for performing the SOW as requested on Page 2.

Additional Comments:

While LIPA expects to select one consultant for this project, LIPA reserves the right to select more than one consultant with complementary skills to conduct select portions of the SOW or no consultants if such skills and experience cannot be demonstrated.

Deliverables:

It is LIPA's desire that the selected consultant(s), while performing the tasks in the SOW with LIPA, will develop certain deliverables in line with the SOW. Deliverables will include approximately 50 hours over the course of the year developing Power BI analytics using data provided by the Internal Audit team, explaining to the Internal Audit team how the analytics were developed, and suggesting additional analytics that can be performed using Power BI based on discussions with the LIPA Internal Audit team. The vendor will provide the Internal Audit team with all dashboards created for use by either Internal Audit or management and with materials for the Internal Audit team to further develop their Power BI skills.

PROJECT REQUEST FOR QUALIFICATIONS (“RFQ”) REQUIREMENTS

Qualifications to Perform the Scope of Work (“SOW”):

The following is a list of the information to be provided in the response. A response that does not include all the information required below may be deemed non-responsive and subject to rejection. **Consultants must respond to all the items listed below, in the order listed. Consultants should limit their response to ten (10) single-sided pages, including resumes.**

- Detail proposed personnel project experience related to this RFQ. Attach resumes of proposed personnel showing project experience. Identify the location of the home office for proposed consultants.
- Detail the firm’s project experience related to this RFQ.
- Detail the proposed approach to performing the work.
- Using the table format below, identify proposed personnel and any Subcontractor proposed personnel (if any), contract titles, and their availability to work on the project.
- Provide an estimated budget based on your firm’s hourly rates and estimated reimbursements as per Article V - Billing Policy and Schedule D – “Fees for Services” in the Internal Audit Services Contract. Estimated expense items and reimbursement costs should be indicated separately from hourly total costs.

Provide Proposed Personnel / Subcontractor Personnel Cost Estimates:

Proposed Personnel Available for Project*	Personnel Contract Title*	Contract Hourly Rate*	Indicate if Project Personnel works for your firm or subcontractor’s firm.	Estimate Number of hours Personnel to work on Project (total)	Percentage of time Personnel available to work on Long Island

***Per Schedule D in the 2018 Approved Internal Audit Services Contract**