



Position Brief
Director, Power Supply Planning
LIPA (Long Island Power Authority)

CLIENT PROFILE

LIPA was established in 1986 as a corporate municipal instrumentality of the State of New York under the Long Island Power Authority Act (the LIPA Act). In 1998, the Authority became the retail supplier of electric service in most of Nassau and Suffolk Counties and the Rockaway Peninsula of Queens by acquiring the Long Island Lighting Company (LILCO). LIPA's assets currently consist of a transmission and distribution system that is used to serve approximately 1.4 million customers in an approximately 1,230 square mile service territory.

CORPORATE VALUES

Service: Our work is service. Everything we do is for the benefit of our customers.

- Filter all our actions and decisions through the lens of putting our customers first.
- Demonstrate high ethical standards.

Collaboration: Operate as one LIPA team. Everyone is included.

- Everyone knows the plan, the status, and the areas we need to work on together.
- Communicate fiercely. Be open, honest, candid, and transparent. No surprises.
- Assume positive intent. We are all here to perform and grow.
- Bring a “find-the-way” attitude to the problem.
- Respect, listen, help, and appreciate each other.
- Give and seek constructive feedback often. Feedback is our fuel.
- Have fun — enjoy the journey and each other.

Excellence: One plan, with relentless implementation. Clear performance goals.

- Be accountable. Deliver on your responsibilities and commitments.
- Expect the unexpected and expect to deal with it.
- Facts and data support our conclusions.
- Make clarity your responsibility. If you aren't clear, ask questions.
- Work with purpose. Know why we do what we do.

Do great work. Never settle. If there is a better way, find it.

POSITION OVERVIEW

The Director of Power Supply Planning is responsible for fulfilling LIPA's purpose of clean, reliable, and affordable electric service for our customers in Long Island and the Rockaways by reviewing, monitoring, and assessing power supply planning, including long-range power procurement, renewal of power purchase agreements, long-term generation plans and oversight of the management of power supply contracts, to ensure the Service Provider is abiding by the standards established in the Operations Service Agreement (OSA).

- The Service Providers' performance within Contract Standards
- The evaluation of on-going and proposed new programs and initiatives, management and administration of the power supply portfolio, proposed power supply contracts and other major decisions, including their consistency with the Board's policies, and analytical support of LIPA's participation in wholesale markets and regulatory processes
- The monitoring of progress in accordance with approved plans and goals
- Overseeing the operations conducted by PSEG ER&T to ensure cost-effective procurement of fuel and purchases and sales of power. This Director shall also be a model of promoting LIPA's corporate values of Responsiveness, Excellence, Integrity, Stewardship, Sustainability and Teamwork while managing the responsibilities of the position and leading the Power Supply team.

ESSENTIAL JOB FUNCTIONS AND RESPONSIBILITIES

- Reviews and assesses the Service Provider's long-range power supply and resource planning process, including the Integrated Resource Plan (IRP) and plans for resource procurement, to ensure clean, reliable, and affordable power in accordance with the policies of the Board of Trustees and governmental authorities.
- Oversees long-range power procurement and reviews Service Provider's issuance of requests for proposals (RFPs), monitors the evaluation and selection of proposals, makes recommendations to LIPA senior management on the acceptability of proposals and contracts, and prepares documents to submit to the New York State Office of State Comptroller for power purchase agreement approval.
- Reviews and provides policy guidance to the Service Provider on its negotiation and administration of Power Purchase Agreements and other contractual arrangements.
- Works with legal teams on litigation, arbitration, disputes and property arrangements with contractual counterparties.
- Reports to LIPA executive management on significant power supply-related activities carried out by the Service Provider and issues arising for contracts, procurements and other major initiatives.
- Manages LIPA's approvals for budgets and charges including the operating budget for the Service Provider, power supply costs that roll up to the Power Supply Charge, and capital programs proposed under the Power Supply Agreement (PSA) with National Grid Genco.

- Organizes agendas for and participates in standing meetings on current matters with the Service Provider as well as project meetings to discuss issues and solutions for particular initiatives.
- Works with the Service Provider to develop submissions and presentations to the LIPA Board and the Office of the State Controller related to contract approvals, reporting on major power supply actions and compliance with the Board Policy on Clean Energy and Power Supply.
- Monitors and advises LIPA executive management regarding significant developments impacting the Long Island and statewide power system including Public Service Commission orders, NYSEDA initiatives, New York State Climate Act-related legislation and regulation, federal legislation and regional power system planning initiatives.
- Develops and supports plans for new and ongoing LIPA initiatives such as renegotiation of PSA provisions, utility programs for distributed renewable energy and storage resources, LIPA's participation in statewide clean energy programs and offshore wind integration on Long Island.
- Supports LIPA's oversight of trading operations carried out by the Power Supply Management and Fuel Management Service Provider, including implementation of short- and medium-term resource procurements and LIPA's hedging program.
- Supports LIPA Communications, External Affairs, Legal and the Office of the CEO for corporate affairs outreach, public relations materials and disclosure documents, including power supply-related webpages posted on www.lipower.org, Board materials, press releases, presentations at public hearings and LIPA's Annual Disclosure Report.
- Represents LIPA in utility industry associations and R&D programs, including APPA, LPPC, AEIC, EPRI, NREL, BNL and university research programs.

PROFESSIONAL EXPERIENCE/QUALIFICATIONS/EDUCATION

- Bachelor's degree in Engineering
- Ten (10) years of utility experience with knowledge of electric resource planning and procurement and transmission system planning or operations
- Five (5) years of management and supervisory experience.

Demonstrated experience in utility power supply planning, analyzing customer usage data, power production data, and presentation of data for trends.

Knowledge & Skills Required to Perform the Role (technical/job specific to the profession)

- Knowledge of power supply and evolving industry and regulatory developments, both nationally and in New York State
- Knowledge of LIPA's power supply requirements
- Knowledge of the impacts of recent deregulation trends in the fuel and electricity markets
- Knowledge of Federal, State, and Local laws, and ordinances governing fuel and electricity markets
- Skilled in planning, organizing, and managing multiple complex projects concurrently
- Communicates effectively verbally and in writing as appropriate for diverse audiences

- Skilled in handling multiple tasks and prioritizing
- Strong analytical capability. Skilled in data analysis and problem-solving
- Excellent judgment and critical thinking, using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions, or approaches to problems
- Exhibits high ethical standards, expert judgment, and strong business acumen
- Project management ability and experience managing multiple projects simultaneously
- Able to distill, simplify, and communicate complex topics
- Proficient in using standard office equipment and programs such as Word and Excel

COMPETENCIES REQUIRED FOR DIRECTOR AT LIPA

ABILITY TO MOTIVATE & PROVIDE DIRECTION

- Leads Change, continuous improvement and innovation
 - Creates and executes change and innovation to inspire others to commit, take action, leverage common interests, and achieve outcomes
 - Defines high level objectives and ensures translation into practical implementation strategies
 - Encourages and values solutions to customer needs
- Leads in Alignment with LIPA Vision and Strategy
 - Aligns decisions and actions with LIPA's vision and strategic goals

MANAGE PROJECTS/WORK & SOLVES PROBLEMS

- Drives for results and solves problems
 - Achieves high quality and timely business decisions and results
 - Focuses on and accomplishes the right things to drive success
 - Solves problems and implements solutions to obstacles and challenges
 - Identifies and implements solutions to difficult or complex issues
- Plans, sets goals, and monitors
 - Establishes courses of action, milestones, and timeframes for self and others to ensure work is well defined up front, the right work is being done, and work is completed in a timely fashion.

PEOPLE SKILLS

- Communicates effectively and builds relationships
 - Clearly conveys ideas and information through a variety of methods with individuals or groups
 - Engages others in timely two-way communication
 - Identifies opportunities and establishes effective relationships with teams, departments, or external organizations to achieve LIPA's mission
- Develops individuals and teams
 - Strengthens and improves the effectiveness and engagement of individuals and teams

Work Environment

LIPA is an in-office company that permits employees to work in accordance with our remote work policy. All employees are required to report in person to the Uniondale office or another site, for storm oversight assignment or business continuity purposes. All employees are required to work in-office on designated days that are announced in advance. They may also be required to work in - office as necessary, with or without notice.

All employees are responsible for the culture that supports diversity, equity, and inclusion.

All employees are responsible for safety at LIPA.

General Working Environment

While performing the duties of this job, the employee is regularly required, with or without accommodation, to talk, hear, read, write, frequently stand, walk, sit, use hands, and possess specific vision abilities required by this job, such as close vision, distance vision, and ability to adjust focus. The noise level in the work environment is usually moderate.

Disclaimer: This information outlines the functions and position requirements of this job. It does not identify all tasks that may be expected, nor address the performance standards that must be maintained. At any time, employees may be required to perform any other duties upon the request of the supervisor. On occasion, employees may also be required to perform higher-level duties. The Long Island Power Authority reserves the right to revise or change job duties as needed. This job description does not constitute a written or implied contract of employment.

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