



Staff Auditor

Do you want to join a team that values Service, Collaboration and Excellence?

Do you want to work with an organization that is committed to serving its customers and community by providing clean, reliable, and affordable energy to Long Island and the Rockaways?

Is being part of a value-driven organization important to you?

If yes, please check us out!

We are a team of motivated, engaged and exceptionally talented self-starters, willing to roll up our sleeves and do what is necessary to get the job done. If you are interested in joining this dynamic team and have a passion to learn, develop and want your experience to make an immediate impact, please apply.

What We Offer

We offer an environment of continuous development and growth. LIPA offers a thriving company culture, exceptional colleagues, and great benefits. Our benefit package includes:

- ❖ Hybrid work and flexible hours
- ❖ Medical insurance
- ❖ Dental and vision insurance at no cost to employee
- ❖ Paid holidays and generous leave time
- ❖ Professional development opportunities
- ❖ Educational assistance opportunities
- ❖ Multiple retirement plan options with company contribution
- ❖ Short-term and long-term disability coverage
- ❖ Flexible spending account
- ❖ Life Insurance
- ❖ 529 College Savings Program
- ❖ \$300 Wellness Reimbursement

What We Need

- ❖ Bachelor's Degree in a related field, and 1-3 years of audit experience, including internal auditing experience
- ❖ CIA or CPA, or progress towards certification
- ❖ Strong process analysis, risk and control identification, and problem-solving skills
- ❖ Strong writing and documentation skills
- ❖ Strong verbal communication skills
- ❖ Knowledge of accounting procedures, record keeping, management, and technology to successfully perform the job duties and responsibilities
- ❖ Analytical, project management, and organizational skills
- ❖ Ability to deal with imperfect information and ambiguity
- ❖ Skilled in Microsoft Office including word processing, spreadsheets, statistical, and database applications to prepare reports, summaries, analyses, etc.
- ❖ Familiarity with the common indicators of fraud

LIPA's Corporate Values

Service: Our work is service. Everything we do is for the benefit of our customers.

Collaboration: Operate as one LIPA team. Everyone is included.

Excellence: One plan, with relentless implementation. Clear performance goals.

What You'll Do At LIPA

The Staff Auditor is responsible for performing professional internal auditing functions in accordance with all organizational and professional ethical standards and ensuring internal audit activities are carried out in compliance with the Institute of Internal Auditors (IIA) standards. This position reports directly to and works under the supervision of the Manager of Internal Audit.

Other Essential Job Functions include:

- ❖ Performing operational, financial, and IT risk-based audit testing and preparing audit work papers in accordance with the LIPA Internal Audit function's policies, including prioritizing work areas, monitoring progress, ensuring quality expectations are met, and completing audit goals within the scheduled timeframe.
- ❖ Evaluating the adequacy and effectiveness of internal controls and compliance with organizational procedures through the review of key internal control procedures, risk and control matrices, and test plans. This includes updating process-related documentation and performing control testing and deficiency analysis.
- ❖ Identifying audit issues and root causes, recommending improved internal controls and business processes, and ensuring that corrective action plans are developed and implemented.
- ❖ Understanding the technical aspects of accounting and financial reporting.
- ❖ Working closely with process owners/control owners, and cross-functional teams to provide ongoing internal control support and to ensure controls are designed and implemented effectively.
- ❖ Collaborating with team members, management, and others in a courteous and professional manner.
- ❖ Working with LIPA's external auditors and providing assistance as needed during the financial and internal control audit processes.
- ❖ Executing special projects and process improvements on an ad-hoc basis.

Salary Range: \$ \$66,000-\$84,000

LIPA is an equal-opportunity employer.

Applying: Interested parties should submit their cover letter and resume to Barbara Ann Dillon, Director of Human Resources and Administration, at 2023StaffAuditor@lipower.org

LIPA's Corporate Values

Service: Our work is service. Everything we do is for the benefit of our customers.

Collaboration: Operate as one LIPA team. Everyone is included.

Excellence: One plan, with relentless implementation. Clear performance goals.