



Sr. Manager of the Enterprise Program Management Office

Do you want to join a team that values Service, Collaboration and Excellence?

Do you want to work with an organization that is committed to serving its customers and community by providing clean, reliable, and affordable energy to Long Island and the Rockaways?

Is being part of a value-driven organization important to you?

If yes, please check us out!

We are a team of motivated, engaged and exceptionally talented self-starters, willing to roll up our sleeves and do what is necessary to get the job done. If you are interested in joining this dynamic team and have a passion to learn, develop and want your experience to make an immediate impact, please apply.

What We Offer

We offer an environment of continuous development and growth. LIPA offers a thriving company culture, exceptional colleagues, and great benefits. Our benefit package includes:

- ❖ Hybrid work and flexible hours
- ❖ Medical insurance
- ❖ Dental and vision insurance at no cost to employee
- ❖ Paid holidays and generous leave time
- ❖ Professional development opportunities
- ❖ Educational assistance opportunities
- ❖ Multiple retirement plan options with company contribution
- ❖ Short-term and long-term disability coverage
- ❖ Flexible spending account
- ❖ Life Insurance
- ❖ 529 College Savings Program
- ❖ \$300 Wellness Reimbursement

What We Need

- ❖ A bachelor's degree and 10+ years of relevant project and program management experience, including 5+ years of experience directing staff
- ❖ 5+ years of building or transforming an EPMO
- ❖ Experience designing, implementing, and communicating processes and procedures
- ❖ Strong knowledge of project and portfolio management tools
- ❖ Exceptional leadership skills with the ability to develop and communicate the EPMO vision, and inspire and motivate EPMO staff
- ❖ Strategic mindset with the ability to work in a fast-paced environment and anticipate needs
- ❖ Ability to articulate, drive, and ensure process standardization and adoption of best practices
- ❖ Ability to manage different styles of employees and provide clear direction and effective coaching
- ❖ Expert problem-solving skills and the ability to work collaboratively with other departments
- ❖ Proficient knowledge of utility industry, preferred
- ❖ PMP certification, preferred

LIPA's Corporate Values

Service: In all our actions, we serve our customers, community and the environment.

Collaboration: We leverage the abilities of our colleagues and stakeholders to benefit our customers.

Excellence: We build on our successes, celebrate our wins, and learn from our mistakes.

What You'll Do At LIPA

The Manager of the Enterprise Program Management Office (EPMO) is responsible for providing leadership and oversight of the enterprise portfolio management activities including the processes, governance, and management tools used to plan, create, monitor, report, and successful execution of the enterprise projects. This position is responsible for various methods and best practices, improving the overall project portfolio management (PPM) maturity across the organization, and tracking and reporting the conformance to plans and expectations of all initiatives. The Sr. Manager of the EPMO is responsible for supporting and enabling the organization's projects, programs, and structured work efforts as well as, ensuring that the work of the EPMO adds value, is relevant to and aligns the strategy of the organization, and meets the goals set for the enterprise by executive management in collaboration with team members.

This position will work closely with LIPA officers, Subject Matter Experts (SMEs), and Project Managers to reinforce the values of continuous improvement and performance excellence at all levels of the organization.

Other Essential Job Functions include:

- Guiding business units in the implementation and execution of strategic plans using a project-oriented approach resulting in consistent and reliable information upon which performance attributes and progress towards achieving strategic goals can be accurately measured.
 - Facilitating among the EPMO stakeholders and organizational leadership a consensus around the mission and vision of the EPMO organization to foster a project-management-oriented culture and mindset.
 - Defining LIPA's project management methodology and developing processes to improve project performance and identify metrics for measuring project performance.
 - Defining, managing, and directing the needed end-to-end EPMO work effort, which includes leveraging best practices and techniques in identifying, quantifying, and tracking the realization of expected benefits and defined objectives.
 - Providing ongoing coaching and mentoring to EPMO staff and project managers.
 - Building and maintaining relationships with senior leadership and key EPMO stakeholders to be a trusted advisor.

- Monitoring the execution aspect of LIPA strategic plans and roadmaps to ensure continuous alignment in collaboration with team members to advance interests of LIPA and its customers.
 - Ensuring projects are defined, tracked, and executed consistently and effectively that will maximize project success.
 - Participating in and contributing to the identification, development, implementation, and monitoring of project and portfolio KPIs, metrics, leading indicators, project trending, executive presentations, and status reports.
 - Assisting with establishing project teams and distribution of the project workload.
 - Fostering collaboration, strategic alignment and integrated planning and execution across multiple functions at LIPA at the project and portfolio levels.
 - Supporting Project Managers with setting and managing project expectations.
 - Partnering with Project Managers to ensure projects are completed on time and within established quality standards and providing reports to project sponsors/Executive Management.
 - Reviewing and evaluating opportunities to improve the project management best practices to achieve higher maturity in PPM.

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Salary Range: \$140,000 - \$170,000

LIPA is an equal opportunity employer.

Applying: Interested parties should submit their cover letter and resume to Barbara Ann Dillon, Director of Human Resources and Administration, at 2023ManagerofEPMO@lipower.org

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