

Long Island Power Authority  
Transparency Plan  
October 2021

The Long Island Power Authority (“LIPA”) is committed to providing stakeholders with a transparent view of our operations and decisions in service to our 1.1 million customers on Long Island and the Rockaways.

In October 2018, the LIPA Board of Trustees adopted a [Board Policy on the Values of Responsiveness and Integrity](#) (the “Policy”) which includes, among other things:

**Ensuring Board and staff accountability to Customer-Owners** by:

- defining the outcomes the Board seeks for all key aspects of providing electric service to LIPA’s customers through Board Policies; and
- evaluating LIPA’s performance each year against its Board Policies and making that evaluation available to the public on LIPA’s website.

**Making Board decisions transparent** by:

- posting preliminary Board and Committee agendas on LIPA’s website one week before each meeting;
- posting Board and Committee materials on LIPA’s website at least one day before each meeting;
- live webcasting Board and Committee meetings and making video replay available on LIPA’s website;
- taking comments from members of the public at Board meetings before each voting item (during the pandemic, LIPA has also developed a process that allows members of the public to comment remotely, which will be maintained post-pandemic); and
- posting significant documents on LIPA’s website for public review including major contracts, bond offering statements, financial reports, budgets, and environmental assessments.

**Inviting stakeholder feedback** by:

- directing LIPA staff to either (i) hold public comment sessions or (ii) post the proposed action on LIPA’s website prior to Board action and solicit written public comment for Board actions with significant public interest (e.g., recently LIPA sought public comment on the scope for its upcoming Integrated Resource Plan, and LIPA expects to seek public comment on a revised contract with its Service Provider, PSEG Long Island, once a final contract is agreed upon);

- encouraging interested members of the public to participate in appropriate Department of Public Service proceedings or working groups on matters of State policy that will come before the LIPA Board, including maintaining a list of such proceedings or working groups on LIPA's website;
- providing the public with methods to contact the Board via the LIPA website, including in writing or online, and responding to such comments either in the staff memo on each Board action, or individually, as appropriate; and
- maintaining a Community Advisory Board with members from business, labor, nonprofit, and other stakeholder groups to advise staff on issues of concern to the citizens of Long Island and the Rockaways.

**Conduct LIPA's affairs in an ethical manner by:**

- annually reviewing LIPA's Codes of Ethics and Conduct and making such codes available for the public's review on LIPA's website;
- ensuring that Trustees and staff annually certify compliance with all conflict of interest provisions in LIPA's Code of Ethics and Conduct and Public Officers Law and that Financial Disclosure Statements are filed as required;
- ensuring that LIPA's Internal Audit Department has a direct reporting relationship to the LIPA Board of Trustees; and
- making available on LIPA's website a third-party service (EthicsPoint) so members of the public or employees can anonymously report alleged ethics complaints and receive follow-up communication.

In addition to the activities undertaken pursuant to the Policy, **LIPA demonstrates its commitment to transparency** with the following activities:

- maintaining email lists via Constant Contact for stakeholders interested in specific areas (e.g., tariff changes, investor relations) and regularly sending relevant information and announcements;
- creating fact sheets on topics with significant public interest (e.g., LIPA's plans to transition to clean energy, pending tariff changes, tax settlements, etc.) and making them available to members of the public via LIPA's website and stakeholder contact lists;
- adopting standards for decisions regarding undergrounding of power lines, as well as for public outreach when building major projects overhead, and providing communities the choice to underground at their own expense for visual benefits;
- regularly reviewing Board policies for industry best practices (e.g., procurement, property acquisition and disposition, lobbying);

- ensuring access to LIPA senior staff for members of the local media to ensure reporting on significant items is well understood and correctly communicated to the public; and
- publicly filing reports required by State law including the annual PARIS filing, performance measurement report, and operations and accomplishments letter.

**LIPA is committed to consistently enhancing its transparency**, including:

- creating and maintaining an email list via Constant Contact for Board meetings and emailing members of the list to notify them of changes in meeting dates and when agendas and Board or Committee materials are posted to LIPA's website;
- posting significant announcements as well as Board meeting dates and agendas to social media (including Twitter and LinkedIn);
- adding a new Community Advisory Board section to LIPA's website that will contain biographies for the members and agendas for each meeting;
- deploying a new, searchable database of Board materials to be made available to the public as part of the ongoing development of a new document management system;
- updating LIPA's process for requesting records under the Freedom of Information Law to, among other things, provide for electronic means to request, and for LIPA to provide, records.