



# SECRETARY'S REPORT

September 2019

# CUSTOMER –TRUSTEE COMMUNICATIONS

- Correspondence from customers and other stakeholders is regularly monitored by LIPA staff
- Ordinary course, utility-related matters are forwarded to the proper business unit at PSEG Long Island
  - Bill complaints
  - Rebate questions
- Inquiries regarding sharing information with LIPA or obtaining information from LIPA are handled by LIPA staff
- Since the July 2019 Board meeting, we have not received any material correspondence directed to the Board



# BOARD POLICY CALENDAR
















End of the year!



- Governance & Agenda Planning
- Safety
- Physical & Cyber Security

**December**

# BOARD POLICY DASHBOARD

Link to Policy	Status	Link to Latest Report	Next Report
<a href="#">Taxes &amp; PILOTs</a>		<a href="#">January 2019</a>	May 2020
<a href="#">Oversight &amp; LIPA Operations</a>		<a href="#">January 2019</a>	January 2020
<a href="#">Investment</a>		<a href="#">March 2019</a>	March 2020
<a href="#">Debt and Access to Credit</a>		<a href="#">March 2019</a>	March 2020
<a href="#">T &amp; D Reliability</a>		<a href="#">May 2019</a>	May 2020
<a href="#">Economic Development</a>		<a href="#">March 2019</a>	March 2020
<a href="#">Resource Planning, Efficiency, &amp; Renewable Energy</a>		<a href="#">July 2019</a>	July 2020
<a href="#">Customer Value &amp; Affordability</a>		<a href="#">July 2019</a>	July 2020
<a href="#">Customer Service</a>		<a href="#">May 2019</a>	May 2020
<a href="#">Staffing and Employment</a>		<a href="#">October 2019</a>	July 2020
<a href="#">Enterprise Risk Management</a>		<a href="#">September 2018</a>	September 2019
<a href="#">Power Supply Hedging</a>		<a href="#">September 2018</a>	September 2019
<a href="#">Construction of T&amp;D Projects</a>		<a href="#">December 2018</a>	September 2019
<a href="#">Safety</a>		<a href="#">November 2018</a>	December 2019
<a href="#">Governance &amp; Agenda Planning</a>		<a href="#">October 2018</a>	December 2019

# APPENDIX A

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## Board and Committee Agendas for Remainder of 2019

# PROPOSED NOVEMBER BUDGET MEETING

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## Board

- Budget Presentation (90 minutes)
- Q&A (30 minutes)

[120 mins.]

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Total proposed time for November meeting: 2.0 hours

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# PROPOSED DECEMBER 18, 2019 MEETINGS

<b>Board</b>	<ul style="list-style-type: none"><li>• Routine Board Matters (30 mins.)</li><li>• Approval of 2020 Budget (10 mins.)</li><li>• Approval of 2020 Plan of Finance (20 mins.)</li><li>• Approval of Tariff Changes (15 mins.)</li><li>• Public Comment (20 mins.)</li></ul>	[85 mins.]
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<b>F&amp;A</b>	<ul style="list-style-type: none"><li>• Routine F&amp;A Matters (20 mins.)</li><li>• Approval of 2020 Budget (10 mins.)</li><li>• Approval of 2020 Plan of Finance (10 mins.)</li><li>• Discussion of 2020 Internal Audit Plan (10 mins.)</li><li>• EXECUTIVE SESSION – Internal Audit (10 mins.)</li><li>• Approval of Tariff Changes (15 mins.)</li><li>• Review Quarterly Financials Ended September 30 (10 mins.)</li></ul>	[85 mins.]
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<b>Governance, Planning &amp; Personnel</b>	<ul style="list-style-type: none"><li>• Governance and Agenda Planning Policy (20 mins.)</li><li>• EXECUTIVE SESSION – SUCCESSION PLANNING (20 mins.)</li></ul>	[40 mins.]
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<b>Oversight &amp; REV</b>	<ul style="list-style-type: none"><li>• Safety Policy (20 mins.)</li><li>• Physical and Cyber Security (20 mins.)</li></ul>	[40 mins.]
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Total proposed time for December meetings: 4.2 hours