**M/WBE Quarterly Report**

Is this a final report? Check One

Yes \_\_\_\_\_ No\_\_\_\_\_\_

**of**

**NYS AGENCY Contract No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

The following information indicates the payment amounts made by the grantee/contractor to the NYS Certified M/WBE subcontractor on this project.

The payments as shown made are in compliance with contract documents for the above referenced project.

|  |  |  |  |
| --- | --- | --- | --- |
| **Contractors Name and Address** | **Federal ID#** | **Goals/$ Amt.**MBE \_\_\_\_%= \_\_\_\_\_\_\_\_\_\_WBE\_\_\_\_%=\_\_\_\_\_\_\_\_\_\_\_ | **Contract Type \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Paid to Contractor This Quarter\_\_\_\_\_\_\_\_\_\_\_\_\_****Total Paid to Contractor To Dat**e \_\_\_**\_\_\_\_\_\_\_\_\_** |
| **Project Completion Date** | **Work Location** | **Reporting Period:**\_\_\_ 1st Quarter (4/1-6/30) \_\_\_\_ 3rd Quarter (10/1-12/31)\_\_\_ 2nd Quarter (7/1-9/30) \_\_\_\_ 4th Quarter (1/1-3/31) |
| **M/WBE Subcontractor/Vendor** | **Product Code\*** | **Work Status This Report** | **Total Subcontractor Contract Amount** | **Payments this Quarter** | **Previous Payments** | **Total Payment Made to Date** |
|  |  |  | **MBE** | **WBE** | **MBE** | **WBE** | **MBE** | **WBE** | **MBE** | **WBE** |
| **Name:****FED ID#** |  | **\_\_\_Active****\_\_\_Inactive****\_\_\_Complete** |  |  |  |  |  |  |  |  |
| **Name:** **FED ID#** |  | **\_\_\_Active****\_\_\_Inactive****\_\_\_Complete** |  |  |  |  |  |  |  |  |
| **Name:** **FED ID#** |  | **\_\_\_Active****\_\_\_Inactive****\_\_\_Complete** |  |  |  |  |  |  |  |  |
| **Name:** **FED ID#** |  | **\_\_\_Active****\_\_\_Inactive****\_\_\_Complete** |  |  |  |  |  |  |  |  |
| **Total** |  |  |  |  |  |  |  |  |  |

 \*See Reverse Side for Product Codes

**Date\_\_\_\_\_\_\_\_\_ Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PRODUCT KEY CODE**

A = Agriculture/ Landscaping (e.g., all forms of landscaping services)

B = Mining (e.g., geological investigations)

C = Construction

C15 = Building Construction – General Contractors

C16 = Heavy Construction (e.g., highway, pipe laying)

C17 = Special Trade Contractors (e.g., plumbing, heating, electrical, carpentry)

D = Manufacturing

E = Transportation, Communication and Sanitary Services (e.g., delivery services, warehousing, broadcasting and cable systems)

F/G = Wholesale/Retail Goods (e.g. hospital supplies and equipment, food stores, computer stores, office supplies

G52 = Construction Materials (e.g., lumber, paint, law supplies)

H = Financial, Insurance and Real Estate Services

I = Services

I73 = Business Services (e.g., copying, advertising, secretarial, janitorial, rental services of equipment, computer programming, security services)

I81 = Legal Services

I82 = Education Services (e.g., AIDS education, automobile safety, tutoring, public speaking)

I83 = Social Services (Counselors, vocational training, child care)

I87 = Engineering, architectural, accounting, research, management and related services