

*Long Island Power Authority*

**LICENSED ELECTRICAL CONTRACTOR'S  
COMMERCIAL/INDUSTRIAL  
JOB NOTIFICATION CHECKLIST**

*This information is required by LIPA to begin project*

Job Name \_\_\_\_\_ Date \_\_\_\_\_

Job Address \_\_\_\_\_ Cross Street \_\_\_\_\_

Builder's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Electrical Contractor's Name \_\_\_\_\_ Phone # \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_

License # \_\_\_\_\_

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**Provide LIPA with a site plan (if available) indicating:**

1. Exact Building Location
2. Final Grade
3. Subsurface Facilities
4. Proposed Electric Meter Location
5. Proposed Transformer Pad Location
6. Proposed Primary and/or Secondary Cable Routing
7. Requested Service Date

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**Load Information**

- |                       |          |                     |           |
|-----------------------|----------|---------------------|-----------|
| 1. Lights             | _____ KW | 5. Welder           | _____ KW  |
| 2. Motors             | _____ KW | 6. Air Conditioning | _____ Ton |
| Largest Size          | _____ KW | 7. Heating          | _____ KW  |
| _____ HP _____ $\phi$ |          | 8. Computer         | _____ KW  |
| 3. Refrigeration      | _____ KW | 9. Other            | _____ KW  |
| 4. Miscellaneous      | _____ KW |                     |           |
|                       |          | TOTAL               | _____ KW  |

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**Service Characteristics**

1. Service Size \_\_\_\_\_ Amperes
2. 1 $\phi$  \_\_\_\_\_, 3 $\phi$  \_\_\_\_\_
3. Overhead \_\_\_\_\_ Underground \_\_\_\_\_
4. Voltage Characteristics Requested \_\_\_\_\_ Volts
5. Main Switch Size \_\_\_\_\_ Amps
6. Total Sq. Footage of Building \_\_\_\_\_ Ft.